

Policy No. 302.02  
Adopted 1-12-2004  
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## **SUCCESSION OF AUTHORITY TO THE SUPERINTENDENT**

The Superintendent position at the Elba Public School may be a shared/part-time position with the Superintendent on duty for a given amount of contract days and "on-call" other days for items that would require immediate action.

The succession of authority as the contact person during the times that the Superintendent is not scheduled to be in the building shall be in this order:

### **1. Principal or Superintendent's Designee**

In the event of a lengthy absence, such as illness, the board shall appoint an acting superintendent to assume the responsibilities of the Superintendent.

References to "Superintendent" in this policy manual shall mean the "Superintendent or the Superintendent's designee" unless otherwise stated in the board policy.