

Policy No: 406.01 R5  
Adopted: March 9, 2015  
Revised:

### **JOB DESCRIPTION-MUSIC TEACHER**

(This description involves two positions, instrumental and vocal.)

The board of education recognizes the importance of music to the life of everyone, both during an individual's elementary and secondary education as well as a program that can be carried over after a student graduates from high school. The music teacher should recognize the long term effect the music program can have on the overall education of our youth.

The music teacher shall be assigned, supervised, and evaluated by the Principal. His or her duties shall include, but not limited to, the following:

1. Performing those applicable duties described in the teachers job description in AR-4560.1.
2. Developing the music department's budget in cooperation with the supt.
3. Maintaining a current inventory of equipment.
4. Scheduling a program of activities, taking into consideration the other school activities that play upon a student's time. Keeping the activities director and fellow teachers informed of these schedules.
5. Developing a program for evaluating student effort and progress and keeping students informed of their position.
6. Having groups available to participate for local groups or organizations.
7. Seeing that students that participate in events sponsored by the Nebraska School Activities Association are scholastically eligible.
8. Performing other tasks and duties as assigned.

#### Responsibilities Unique to the Vocal Music Program.

- a. Holding tryouts and selecting students to participate in special vocal groups. (Swing choir, musical play cast, or similar type of groups, etc.)
- b. Preparing groups to participate in clinics, camps, contests, and for local concerts.
- c. Preparing and sending in registration forms for district or state contests.

#### Responsibilities Unique to the Instrumental Program.

- a. Holding tryouts and selecting students to participate in special instrumental groups. (Marching band, swing band, etc.)
- b. Preparing the senior high band to march at home varsity football games and homecoming activities. The band will provide a unit for home volleyball games not played at the same date as home football games.
- c. During the winter sports season the band will perform once a week with attendance required. A volunteer unit of the band will perform whenever possible if there are several games in one week.

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- d. The band may participate at district or state athletic activities if the sporting group participates in the finals.
- e. Establishing an instrumental music program beginning with grade five.

9. Minimum physical requirements for the position.

<b>ACTIVITY</b>	<b>SELDOM 0-10%</b>	<b>OCCASIONAL 11-35%</b>	<b>FREQUENT 36-65%</b>	<b>CONSTANT OVER 65%</b>
Standing			X	
Walking			X	
Sitting		X		
Bending/ Stooping		X		
Reaching/ Pulling		X		
Climbing	X			
Driving	X			
Lifting 35# Max.		X		
Carrying 25 ft.	X			
Manual Dexteriy Tasks			X	

Use telephone, computer, AV equipment, and copier

10. Minimum educational requirements.

- A. Nebraska's Bachelor's degree in education, or equivalent.
- B. Hold a Nebraska teaching certificate.

11. Depending upon the organization, some outside activities may be required.